



Minutes of the **Collingbourne Cricket Club** Annual General Meeting 2021  
held at **Collingbourne Ducis Village Hall** on **Friday 26th November 2021** at **7pm**.

**1. ATTENDANCE & APOLOGIES**

**Present:** Luke Sperry, Jim Sperry, Andy Holman, Mark Brett, Karl Gingell, Barry Reed, Tom Gailey, Rob Macey, Julie Sinclair, Steve Sinclair, Owen Sheppard, Catherine Malley, Jane Nuttall, Sam Kinchett, Penny Newcombe, Sophie Gleeson, Humphrey Sheppard, Karen Reed, John Baxter and David Malley.

**Apologies:** Claire Price, Kelly Knowlson and Alex Rowland.

**2. WELCOME REMARKS AND CHAIRMAN'S REPORT**

**3. MINUTES OF THE 2020 AGM**

Circulated. Approved (Proposer: Jim Sperry; Seconded: Tom Gailey).

**4. CIRCULATION OF CAPTAINS' REPORTS**

**Saturday Captain's report:** Circulated.

**Sunday Captain's report:** Circulated.

**Ladies' Team Captain report:** Circulated.

**Youth Team report:** Circulated.

**5. PRESENTATION OF AVERAGES**

Circulated and shared on the Club's website.

**AWARDS 2021**

Saturday Batting: **Andy Holman**

Saturday Bowling: **Barry Reed**

Friendly Batting: **Tom Gailey**

Friendly Bowling: **Aaron Brett**

Development XI Batting: **Ollie Maddox**

Development XI Bowling: **Ollie Nuttall**

Development XI Fielding: **Liam Reed**

Best Batting (Single Innings): **Karl Gingell**

Best Bowling (Single Innings): **Barry Reed**

Fielding Award: **Ash McGuire**

Outstanding Young Player: **Connor Reed**

Captain's Award: **Danny Sinclair**

Clubperson: **Owen Sheppard**



Sixes in a Season: **Karl Gingell**

Duck Award: **Aaron Brett**

Club Caps: **Barry Reed (50), James Brett (50), Rob Macey (50)**

## **6. TREASURER'S YEAR-END ACCOUNTS**

Circulated. Approved (Proposer: Owen Sheppard; Seconded: Julie Sinclair).

Additional comments from the Treasurer (Karen Reed): A good year for the club with income increased over previous years. The introduction of online payment and a card machine has helped reduce missed match fees. Due to Covid-19, the club did miss out on sponsorship opportunities and the usual fundraising opportunities. Both will be reintroduced for 2022. The Treasurer would also like to thank the club and its members for raising an amazing sum of money during the charity weekend.

## **7. THE CLUB'S ANNUAL MEMBERSHIP SUBSCRIPTION CHARGES**

In a change to previous years, the Club has produced the ANNUAL MEMBERSHIP PROGRAMME document. The aim of this document is to explain the various costs to Club Members in a clear and unambiguous manner. This document will be made available to all members and through the Club's website and will be amended each year following and decisions made at the AGM by the Club's Members. The ANNUAL MEMBERSHIP PROGRAMME (2022 SEASON) document was circulated and approved. Proposer: Barry Reed & Owen Sheppard; Seconder: Rob Macey.

See Annex 1.

## **8. AMENDMENTS TO THE CLUB'S CONSTITUTION AND/OR RULES**

All changes to the Club's Constitution and Rules were approved. Proposer: The Committee; Seconder: The Members.

See Annex 2 for details of the changes.

Subsequently, the Club has also adopted two further documents that are directly set forth in the Club's Constitution and Rules. These are the AWARD GUIDANCE DOCUMENT and the PLAYER SELECTION POLICY.

The AWARD GUIDANCE DOCUMENT clearly defines the awards that are presented at the end of the season, and the criteria in which the winners are selected. Approved (Proposer: Jim Sperry; Seconder: Mark Brett).

See Annex 3.

The PLAYER SELECTION POLICY acts as a guide for both Captain's and players as to the process of team selection in order to appear transparent to all involved. Approved (Proposer: Tom Gailey; Seconder: Luke Sperry).

See Annex 4.

## **9. ELECTION OF OFFICERS**

Club President: **Humphrey Sheppard**.

Club chairman: **John Baxter**.

Club Secretary: **David Malley**.

Club Treasurer: **Karen Reed**.

Fixture Secretary: **Owen Sheppard**

Saturday Captain: **Karl Gingell**.



Sunday Captain: **Luke Sperry.**

Midweek Captain: **Owen Sheppard.**

Ladies Captain: **Sam Kinchett.**

Ladies Secretary: **Sophie Gleeson.**

Ladies Fixture Secretary: **Penny Newcombe.**

Youth Officer: **Owen Sheppard.**

Social Events Coordinators: **Barry Reed & Claire Price.**

Head Groundsperson: **Jim Sperry.**

Welfare Officers: **Julie Sinclair & Catherine Malley.**

Additional Committee Members: **Jane Nuttall, Rob Macey, Steve Sinclair, Tom Gailey & Andy Holman.**

## **9. ANY OTHER BUSINESS**

1. The Committee and Members would like to recognize the efforts of the two outgoing Captains, Tom Gailey and Jane Nuttall
2. John Baxter would like to record a notice of appreciation to the Jim Sperry and the entire ground crew, including Tim Keighley. In addition, a similar appreciation was given to Julie Sinclair for her continued scoring efforts.
3. Luke Sperry was awarded the Club's inaugural 'Captain's Merit Cap' for services to the Club. Proposed by Tom Gailey and approved by the Club's Committee.
4. The Youth team will consist of just one age group in 2022. This will be Under 13, and they will compete in a league team with members from Marlborough CC. There will also be an opportunity for some to take part in Wessex Warriors games (alongside Avebury, Marlborough and Wilcot youth players).
5. The Members discussed a range of solutions to encourage new players. The Committee agreed to take the suggestions on board and to implement in time for the 2022 season.

No other matters were brought to the attention of the committee by the club's members., and the meeting closed at 21:17.



## **ANNEX 1**

### **ANNUAL MEMBERSHIP PROGRAMME (2022 SEASON)**

#### **Full Playing Membership**

Senior - £50

Ladies Softball - £30

Student and Unemployed - £30

Youth (u16) - £30

Benefits include (but are not limited to):

- Subsidised match shirt (100% for Senior and Youth, 50% for Ladies, Student and Unemployed).
- Full voting rights at the Club's AGM including all member-voted awards. Youth members are not eligible to vote.
- Eligibility to win one of the Club's end of season awards.
- Reduced Match Fees.
- Priority over non-members with reference to team selection.
- The option to create a payment plan with the Club's Treasurer.

Current Match Fees for Full Playing Members

Senior - £8 (£5 midweek)

Ladies Softball - £5

Youth, Student and Unemployed - £5 (£3 midweek)

*(NB: Match fees are set by the Club's committee and can be altered at any point during the season)*

#### **Recreational Membership**

Unlike Full Playing Members, Recreational Members will have no voting rights, no subsidised shirt, and are ineligible to win awards. Due to not paying an annual membership fee, Recreational Members would attract an increased Match Fee.

Senior - £15 per match

The increase from £12 to £15 will see £7 per match provided to the club on top of the normal match fees to cover insurance and other running costs of the Club. After 7 matches as a Recreational Member, the club will automatically consider the player to have full member status.

Ladies Softball - £8 per match

Match fee increase of £3 to £8 to cover insurance and other running costs of the Club. After 6 matches Full membership will be met.



Youth, Student and Unemployed - £10 per match

Match fees increase £5 to £10 per match. After 6 matches Full membership will be met.

### **Non-playing Membership**

Vice Presidents - £40

Benefits include (but are not limited to):

- Full voting rights at the Club's AGM including all member-voted awards.



## ANNEX 2

### Suggested amendments to the Club Rules:

#### 10. SELECTION

By the Selection Committee comprising Captains, Vice-Captains and one other Club Officer (minimum two persons), who shall adhere to selection policy as directed by the Club Committee. Selected members unable to play to notify Captain as soon as possible.

To:

By the Selection Committee comprising Captains, Vice-Captains and one other Club Officer (minimum two persons), who shall adhere to selection policy as directed by the Club Committee, *referring to, and being guided by, the Club's 'Player Selection Policy Document'*. Selected members unable to play to notify Captain as soon as possible.

#### 14. AWARDS

a) CAPS: The Club shall award Caps to Club Members who either score 50 runs or take FIVE wickets in a single innings of a full game or in a league/cup match.

To:

#### 14. AWARDS

a) CAPS: The Club shall award Caps to Club Members who either score 50 runs or take FIVE wickets in a single innings of a full game or in a league/cup match. *In addition, the Club shall award Captain's Merit Caps to Club Members in recognition of their services to the Club. In this instance Club Captains will nominate Club Members, and the Club Committee shall approve the award.*

#### 14. AWARDS

b) SATURDAY LEAGUE: The Club shall also make annual awards for the Best Bowling average, minimum 35 overs (with a minimum of 25 overs for any one team to qualify for an average) and Best Batting average (a player must have played a minimum of at least 8 innings on Saturdays with a minimum of 6 innings for any one team to qualify for an average), for both first and second XIs.

To:

#### 14. AWARDS

b) SATURDAY LEAGUE: The Club shall also make annual awards for the Best Bowling average, minimum *30 overs* (with a minimum of 25 overs for any one team to qualify for an average) and Best Batting average (a player must have played a minimum of at least 8 innings on Saturdays with a minimum of 6 innings for any one team to qualify for an average), for both first and second XIs.

#### 14. AWARDS

c) FRIENDLY MATCHES: The Club shall also make annual awards for the Best Bowling average (minimum 35 overs) and Best Batting average (minimum 8 innings) in a non-league game.

To:

#### 14. AWARDS



c) FRIENDLY MATCHES: The Club shall also make annual awards for the Best Bowling average (minimum **30 overs**) and Best Batting average (minimum 8 innings) in a non-league game.

#### 14. AWARDS

##### g) SPECIAL PRESENTATIONS:

(iii) TOUR AWARD – for best individual tour performance, the winner to receive the John Baxter Trophy

To:

#### 14. AWARDS

##### g) SPECIAL PRESENTATIONS:

(iii) *Captain's Cup – Chosen solely by the Captain of the league side, The Captain's Award recognises commitment, endeavour and the significant contribution by a young player over the course of the league season. The winner to receive the John Baxter Trophy.*

Additional item:

#### **14. AWARDS**

##### ***h) AWARDS***

*Annual awards will be overseen by The Committee in accordance with the Club's 'Award Guidance Document'.*

#### **Suggested amendments to the Club's Constitution:**

##### 2. Membership

2.1 Membership of the Club shall consist of officers of the Club and members both adult and colts.

To:

##### ***2 Membership***

***2.1 Membership of the Club shall consist of officers of the Club and members both adult and youth.***

2.3 There shall be two classes of membership available. These are: -

- Playing (Registered) Member - Registered
- Honorary Member / Vice President / Life Vice Presidents

To:

***2.3 There shall be two classes of membership available. These are:***

- Playing Member (including senior, youth, ladies and recreational)***
- Non-playing Member (Honorary Member/Vice President/Life Vice Presidents)***



The Club's different membership categories will be detailed in the Club's 'Annual Membership Programme' Document.

### 3. Officers

#### 3.1 The officers of the Club shall be as follows:

President, Chairperson, Secretary, Treasurer, Fixture Secretary, Captains, Vice-captains and Youth Team Officer - Non-Executive and non-voting Officer - an honorary position

#### 3.2 Club Committee

- Chair
- Hon. Secretary
- Hon. Treasurer
- Hon. Fixtures Secretary
- Captains
- Youth Team Officer
- The Committee may co-opt further members up to a maximum of twelve committee members

To:

### 3. *Officers*

*The Club Committee shall consist of the following Club Officers: Chairperson, Treasurer, Secretary, Fixture Secretary, Team Captains, Youth Team Officer, Welfare Officer and any other members deemed necessary to continue the day-to-day running of the club.*

### 5. Annual awards will be at the direction of The Committee

To:

*5. Annual awards will be overseen by The Committee in accordance with the categories set out in the Club Rules, and directed by the Club's 'Award Guidance Document'.*

### 7. Team Selection.

Teams will be selected by the respective Captains and Vice Captains of each team. It is expected that all Captains and Vice Captains will liaise with each other with regard to player form and the inclusion of potential new players.

To:

### 7. *Team Selection.*





*Teams will be selected by the respective Captains and Vice Captains of each team. It is expected that all Captains and Vice Captains will liaise with each other with regard to player form and the inclusion of potential new players. **Club Captains will refer to, and be guided by, the Club's 'Player Selection Policy Document'.***

8.5 At all Annual General Meetings, the chair will be taken by the President

To:

*8.5 At all Annual General Meetings, the chair will be taken by the President or Chairperson*



## **ANNEX 3**

### **Collingbourne Cricket Club**

#### **AWARD GUIDANCE DOCUMENT (2021)**

##### **LEAGUE SATURDAY XI AWARDS**

###### **Batting – The President’s Cup**

The Club makes an annual award to the player with the best batting average for the league side. The player must have played a minimum of at least 8 innings for the Saturday league side to qualify.

###### **Bowling – The Secretary’s Cup**

The Club makes an annual award to the player with the best bowling average for the league side. The player must have bowled a minimum 30 overs for the Saturday league side to qualify.

###### **Captain’s Cup – The John Baxter Trophy**

Chosen solely by the Captain of the league side, The Captain's Award recognises commitment, endeavour and the significant contribution by a young player over the course of the league season.

##### **FRIENDLY XI AWARDS**

###### **Batting – The Roy Chandler Cup**

The Club makes an annual award to the player with the best batting average for the friendly side. The player must have played a minimum of at least 8 innings in non-league games.

###### **Bowling – Hiscock Electrical Trophy**

The Club makes an annual award to the player with the best bowling average for the friendly side. The player must have bowled a minimum 30 overs in non-league games.

##### **COMBINED LEAGUE/FRIENDLY AWARDS**

###### **Fielding – Comrades Shield**

The Club makes an annual award to the player (excluding wicket keepers) that takes the most catches during the season in league and friendly games.

###### **Ducks – The Bronze Duck**

The Club makes an annual award to the player that collects the most ducks during the season in league and friendly games.

###### **Sixes – The ‘Holey’ Bat**

The Club makes an annual award to the player that hits the most sixes during the season in league and friendly games.

##### **DEVELOPMENT XI AWARDS**

###### **Batting**

The Club makes an annual award to the player that has scored the most runs for the Development XI side. The player must be Under 18 to qualify.

###### **Bowling**

The Club makes an annual award to the player that has taken the most wickets for the Development XI side. The player must be Under 18 to qualify.

###### **Fielding**

The Club makes an annual award to the player that has the greatest cumulative total of catches, run outs and stumpings for the Development XI side. The player must be Under 18 to qualify.

##### **SPECIAL PRESENTATIONS**

###### **Club Person of the Year – Peter Gordon Cup**

The Club makes an annual award to the person who contributes most to the Club on and/or off the field during the course of the season. This award is determined via a ballot of Club Members, and the winner is the individual that receives the greatest number of votes.



### **Outstanding Young Player – The Young Player Shield**

The Club makes an annual award to the outstanding young player during the course of the season. To qualify for this award, players are required to be under 18 and have played in a minimum of five league, friendly or Development XI matches during the season. This award is determined via a ballot of Club Members, and the winner is the individual that receives the greatest number of votes.

### **Best Individual Batting Performance – Gordon Mackrell Memorial Batting Shield**

The Club recognises the most distinguished single batting performance by a player within any match during the course of the season. This award is adjudicated by the Club's Committee.

### **Best Individual Bowling Performance – Gordon Mackrell Memorial Bowling Shield**

The Club recognises the most distinguished single bowling performance by a player within any match during the course of the season. This award is adjudicated by the Club's Committee.

### **Club Caps**

The Club awards playing caps to Club Members who either score 50 runs or take five wickets in a single innings of a full senior game. In addition, the Club shall award Captain's Merit Caps to Club Members in recognition of their services to the Club. In this instance Club Captains will nominate Club Members, and the Club Committee shall approve the award.

### **NOTES**

1. The Club's relevant captain is responsible for ensuring each scorebook is correctly entered onto the Club's play-cricket website. The play-cricket site details will be deemed definitive and the end-of-season statistics are produced from this.
2. The President's XI match is officially regarded as an external game for the Club, and all Collingbourne players will have their figures count towards the friendly statistics/averages.
3. Any Collingbourne members asked to play for the opposition on any match day will have his/her match figures added to the Club's relevant annual averages and all-time tallies.
4. Intra-club games do not count towards the Club's annual averages and all-time tallies, unless agreed by the Captains and Club Secretary beforehand.
5. Development XI statistics remain separate from the friendly statistics (because not all players are eligible to play), but do contribute to the all-time runs/wickets tally for the Club (as the opposition are predominantly senior players). The Development XI team will have its own batting, bowling and fielding averages and respective awards. Development XI figures do not contribute towards the Sixes, Catches or Duck awards.
6. Presentation of awards is subject to the recipient having paid their annual subscription for the current season in full, and no match fees being overdue.
7. Any player-initiated grievances should be dealt with in the first instance by the relevant captain. If appropriate, the captain can escalate the issue to committee level for advice and a final ruling.



## ANNEX 4

### **Collingbourne Cricket Club** PLAYER SELECTION POLICY (2021)

The purpose of this document is to act as guidance for captains and players, and provide a fair and transparent process to team selection.

Although Collingbourne Cricket Club welcomes new and recreational players, it has a responsibility to ensure its fully paid-up members take priority over those that are not. Both youth and adult members will be treated equally. However, selection will be based on ensuring all members have an opportunity to play as many games as possible. For example, Senior members will be prioritised for Senior matches over Youth members, as they will have their own matches which Seniors cannot partake in.

For full details on the Club's membership options, please refer to the Club's Annual Membership Programme document.

The club will always try to ensure that members that make themselves available are accommodated and given at least one game over a weekend. Therefore, a player who has declared their availability for two days over a weekend may not necessarily be asked to play on both days but will play at least one.

As has always been the case, it is the player's responsibility to give their availability to the Club's captains in a timely manner. In order to minimise confusion, availability should be clear and concise with little open to interpretation.

#### **Over Capacity**

In the event of there being more than eleven players available for a game in the Senior section, then the following guidelines will be followed:

**Saturday** – Club members take priority over non-members in the first instance. If more than eleven club members are available, and no other solution can be found (eg. a player moving to Sunday), then the captain will pick the best XI for playing and attempting to win that game.

**Sunday** - Club members take priority over non-members in the first instance. If more than eleven members are available, and no other solution can be found (eg. a player moving to Saturday or a midweek game), players will be used in rotation by the captain to ensure all members are given a similar number of playing opportunities. Priority will also be given to players that made themselves available for Saturday, but we're not selected.

#### **Under capacity**

Saturday league matches will take priority over Sunday friendly games. Players will be encouraged to make themselves available for Saturday wherever possible.

Players who volunteer to fill a space in a differing team and are unable to play in their preferred game will get priority for their preferred game where possible the following week.

#### **Selection Rules for other Sections**

**Cavaliers Midweek** - This is a segmented section with allotted spaces for development players and seniors. Although it is on invite only (as we intended for our adults to provide both the skills to ensure a competitive game and knowledge to impart on developing players) the Captain of the team will look to involve and offer as many Senior players as possible opportunities to play. The Captain may ask for availability but reserve the right to pick which player plays.

**President's Match** - This is a mixture of both Saturday, Sunday and midweek players and is led by the Sunday Captain. The Captain has the right to ask for availability of players and to pick a team that is a snapshot of Collingbourne as a club. This means it may not be the strongest Collingbourne side,



however, it will provide a competitive game against the President's XI which historically is a mix of legacy players and guests.

**Disputes**

In the first instance, Members should approach the relevant Captain(s) to discuss any selection queries they may have.

If any player believes the above processes have not been followed, then they may raise their grievance directly with the Club's Chairperson. Please do so in writing and avoid using social media or the Club's chat groups.